

## County of Wayne Hotel Tax Return

Remit to:

*Melissa A Koch*  
**Wayne County Treasurer**  
**428 W Liberty St**  
**Wooster, OH 44691**  
**330-287-5450**

Hotel Name:

Address:


Phone Number:

Period From:

To:

Due on or before the 15th of the following month

Example: Tax on January Rents is due on or before February 15th.

1	Gross Rents	
2	Exempt Rents (Permanent Guests)	
3	Other Exemptions (attach exemption certificate)	
4	Total Exempt Rents (add lines 2 and 3)	
5	Taxable Rents (line 1 less line 4)	
6	3% of taxable rents	
7	Adjustments– Prior Period (attach explanation)	
8	Penalty for late filing (10% per month from date tax due)	
9	Interest (6% per annum from date tax due)	
10	Total Tax Due (sum of lines 6 thru 9) 	

**Submit payment with this return.**

**Make check Payable to Wayne County Treasurer**

I hereby certify that the information and statements contained herein and in any attachments are true and correct to the best of my knowledge.

Signature:

Title:

Notify the Wayne County Treasurer promptly of any change in ownership or name and address.